



International  
Federation of Library  
Associations and  
Institutions

## Public Libraries Section

### Standing Committee Meeting WLIC Kuala Lumpur, Malaysia 24 & 27 August 2018

#### Minutes

Friday 24 August 2018 11.15-13.00 Room 407 (Session 010)  
Monday 27 August 2018 13.30 – 16.00 Room 303 (Session 156 )  
Kuala Lumpur Convention Centre

**Members in Attendance Meeting I:** Margret Allen, Lo Claesson, Montserrat Espuga, Jakob Guillos Laerkes, Corinne Hill, Leikny H Indergaard, Pirkko Lindberg, Anette Mjoberg, Lenka Prucková, Jan Richards, Spaska Tarandova, Jane Wee, Adriana Cybell Ferrari

**Apologies:** Hitomi Takeuchi, Annie Dourlent, Jos Debeij, Sarah Dudek, Shaddy Shadrach, Fatemeh Pazooki, Rusuda Asatiani, Mark Freeman, Qiang Xu, Raymond Santiago, Sue Considine, Ismena Meic


**Observers:** Velenasi Munsanje (Zambia), Marylyn Henne (Seychelles), N S Moichabulchi (South Africa), Thomas Simiele (USA), Muh Syairif Banto (Indonesia), Demi Karkikasari (Indonesia), Ruslan Ludin (Malaysia), Muhd Azizi B Zainudin (Malaysia), Elisabeth Rundquist (Sweden), Cennylia Sundong (Malaysia), Mohamed Aizamuddy Muhumed Idizz (Malaysia), Barbara Lison (Germany), Emily Plagman (USA), Louise LaHatte (New Zealand), Vincent Bonnet (Netherlands), John Spears (USA), Garry Starr (Australia), Salah Zamani (Iran), Tengku Tarmih Tanz (Malaysia), Haya Al-Sheeb (Qatar), Rashidh Nolhassan (Malaysia), Mohamed Foobzi (Malaysia), Jennifer P Lajaip (Malaysia), Tamini Tonb (Malaysia), Clara Lukin (Australia), Alice Chiu (Hong Kong), Ellen Orensted (Norway), Raket M Solbu (Norway), Caris Chamberlain (Australia), Perry Moree (Netherlands), Eleanore Clavreul (France), Valerie Beaugier (France), Carolyn Anthony (USA), Amandine Jacquet (France).

**Members in Attendance Meeting II** Margret Allen, Lo Claesson, Montserrat Espuga, Jakob Guillos Laerkes, Corinne Hill, Leikny H Indergaard, Pirkko Lindberg, Anette Mjoberg, Lenka Prucková, Jan Richards, Spaska Tarandova, Hitomi Takeuchi, Jane Wee, Adriana Cybell Ferrari, Shaddy Shadrach, Mark Freeman, Qiang Xu,

**Apologies:** Annie Dourlent, Jos Debeij, Sarah Dudek, Fatemeh Pazooki, Raymond Santiago, Sue Considine, Raymond Santiago, Ismena Meic

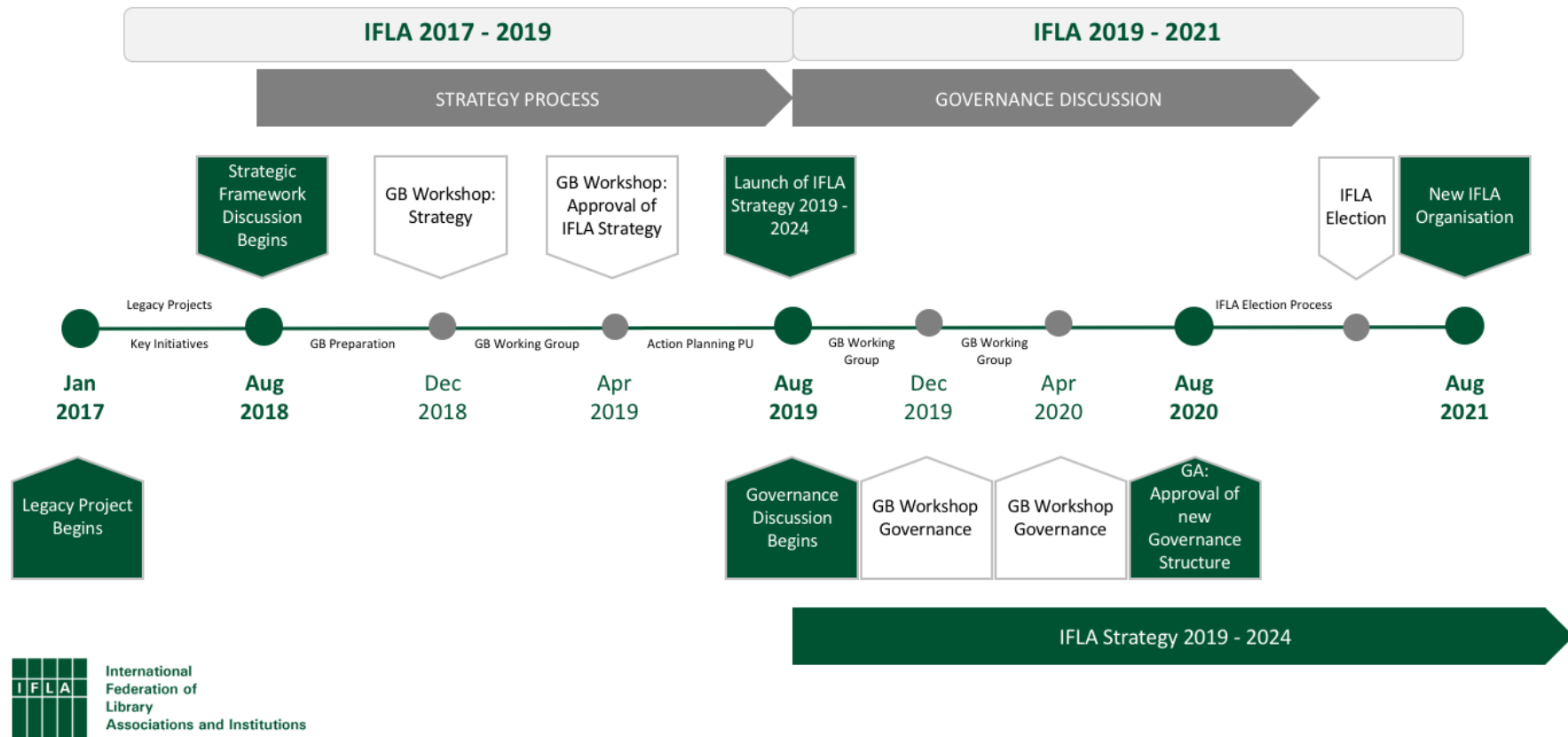
**Guests:** Emily Plagman (PLA), Deborah Jacobs (Global Libraries)

**Observers:** John Spears (USA), Hege Hyhrebckken (Norway), Tan Tin Hee (Singapore), Barb Macikas (USA), Adeline Lee (Singapore), Vicki McDonald (Australia), Marian Morgan-Bindon (Australia), Garry Starr (Australia), Suzanne Payette (Canada), Lucia Werder (Germany), Shaikla Al Mehairn (UAE), Mastura Hj Muhamad (Malaysia), Joyce Jelks (USA), Amarjeet Gill (Singapore), Barbara lison (Germany), Pierre A Ruprecht (Brazil), Raneetha Rajaratram (Singapore), Louise laHatte (New Zealand), Rod Riley (Australia), Renee Fox (Singapore).

Item	
1	<p><b>Welcome and Apologies:</b> Jan welcomed all Standing Committee members and observers and thanked them for making the trip to Kuala Lumpur and for attending the meeting.</p> <p>Apologies are noted above.</p>
2	<p><b>Approval of the agenda:</b>The Agenda was approved (Margaret/Lo)</p>
4	<p><b>Minutes of the minutes of the meeting held in Den Haag:</b> The Minutes of the Meeting held in Den Haag were confirmed as a true and correct record (Jane/ Leikny). There were no items arising that were not covered elsewhere in the agenda.</p>
5	<p><b>Announcements and report form the Professional Committee Officers Forum</b></p> <p>Jan and Anette provided feedback on the Professional Committee</p> <ul style="list-style-type: none"> <li>• <a href="#">Global Vision Report</a> now available</li> <li>• IFLA Membership Survey results were discussed</li> <li>• Improving leadership and engagement: Presentations were given Catherina Isberg (Continuing Professional Development and Workplace Learning), Sonia Poulin (Law Libraries ) and Jan Richards (Public Libraries), Diane Koen (Library Buildings and Equipment) and Kristine Paberza (IFLA Member Engagement Officer)</li> <li>• 2019 election cycle . Nomination period is between 3/10 2018 to 30/1 2019. The announcement for the elections result is 5/4 2019. Jan Richards, Annie Dourlent, Raymond Santiago and Anette Mjöberg will have completed the maximum of two terms and are not eligible for re-election. Jos Debeij, Jane Wee, Adriana Cybelle Ferrari Jakob Laerkes and Hitomi Takeuchi finish their current term in 2019 and are eligible for reelection if they wish to do so. All Corresponding Member positions are for a 2 year term and finish in August 2019. These can be renewed for a further 2 years with the process to be determined by the standing committee.</li> <li>• The IFLA Development Roadmap was shared with SC members and the process discussed. A copy is attached to these minutes.</li> <li>• President elect Christine Mackenzie provided background to her Presidential theme.</li> </ul>
6	<p><b>Review of Action Plan 2016-2017:</b> Noted on Action Plan (attached)</p>
7	<p><b>Development of Action Plan 2018-2019</b></p> <p>The Standing Committee agreed that given IFLA's new Strategic Direction it would modify the the Action Plan it and use it for the next 6-8 months. Jan, Anette and Jane will work on this and send it to members for comment.</p>
8	<p><b>Presentations:</b></p> <p><b>Meeting 1</b></p> <ul style="list-style-type: none"> <li>• Margaret Allen – <a href="#">Better Beginnings. Service to babies, toddlers and kindergarten</a></li> <li>• Pirkko Lindberg – Customer and staff poll Finland.</li> </ul> <div style="text-align: center;">  <p>Customer and staff poll Tampere 2018 Li</p> </div> <p><b>Meeting 2</b></p> <ul style="list-style-type: none"> <li>• Emily Plagman, Manager Impact and Advocacy, PLA and Deborah Jacobs from Global Libraries joined us at our second meeting to discuss Project Outcome. <i>From Data to Advocacy: Using Digital Tools Like the IFLA Library Map of the World to Communicate Your Library Stories - Statistics and Evaluation.</i> <a href="http://www.ala.org/pla/initiatives/performance measurement">http://www.ala.org/pla/initiatives/performance measurement</a> <a href="http://www.projectoutcome.org">www.projectoutcome.org</a>.</li> </ul>

9	<p><b>Round Table:</b> All members gave a short report from their countries. Some of the issues was e-lending, free metadata, , reading marathons in ,digital goals and participation, re-opening libraries in Japanafter earthquake, new Public Library in Helsinki, sustainable goals for libraries, economic problems and the work with advocacy the libraries.</p>
10	<p><b>Any other business:</b> Jan reported that an issue for discussion that had arisen at the Division 1 Meeting was a review of the WLIC model. SC members were asked for feedback and contributed the following:</p> <ul style="list-style-type: none"> <li>• Needs to be more plenary sessions especially around IFLA’s programs. Silly that it’s an IFLA Conference but that we miss the Presidents session/ Global Vision etc because they are up against other things.</li> <li>• Program needs to be curated. This giving every PU 2 hours doesn’t work, a lot of the program isn’t substantial and why it is great to give people the opportunity to speak not at the risk of ruining the conference</li> <li>• Strongly support poster sessions, these are the way to highlight new and emerging projects. Maybe have more of a presentation opportunity around these actually providing a timetable of when people would speak</li> <li>• Conference way too long</li> <li>• Would be nice to have planning time for PUs, maybe each unit could be given a block of time to use how they want - stings, planning, small presentations. We hVe incorporated presentations into our meeting program and it works well.</li> <li>• Would be good to have some in camera time for PU so we can discuss some things more easily</li> <li>• Exhibition is boring and not relevant to most people</li> <li>• More attention to IFLA projects eg Global Vision</li> <li>• Library Tours - extend and maybe have available during the conference rather on the last day - a do it yourself thing</li> <li>• We shall have an profesional track planned central by IFLA, du can take your politicians with you.</li> <li>• Papers to sessions must be harder controlled before coming to the conference.Some kind of qualite control.</li> <li>• Use the posters more to inspire people.Develop this area.</li> <li>• Next library model - inspiring people by activate them during the conference, More workshops</li> </ul>
12	<p><b>Next Meeting:</b> The next meeting of the IFLA Public Libraries Standing Committee will be held in Tampere Finland on 13 March 2019</p>
	<p><b>Close</b></p>

# IFLA Development Roadmap





Public Libraries Section

# Public Libraries Section Action Plan 2017-2018

Public Libraries Section

## **Objectives of the Public Libraries Section Standing Committee 2017 -2018:**

- 1. Support the sector through the sharing of best practice*
- 2. Advocate for equitable access to information and knowledge for communities world-wide that supports the democratic process, shared understanding and community well-being.*
- 3. Build capacity for public libraries and public librarians internationally through an agile and engaged Section*

Objectives <i>What do you want to achieve? Use your list above</i>	Project or activity <i>What project or activity are you going to do?</i>	Main tasks <i>What are the specific things you need to do?</i>	Responsibilities and timeline <i>Who will do them and by when?</i>	Communications <i>How will you communicate your achievements? To whom? By when?</i>	Measures of success <i>How will you show the impact of your work?</i>	Progress <i>Report here the progress of your work, at least every month</i>
<b>1. Support the sector through the sharing of best practice</b>	Undertake a review of IFLA <i>Public Library Service Guidelines</i> .	Engage consultant to work with industry stakeholders to review and update	Corinne, Raymond, Jakob, Jane, Hitomi, Adriana, Jan	Report back to Standing Committee at mid-term (March 2018) and annual (August 2018) meetings  Report on agreed milestones to GB through Committee on Standards Communicate progress and engage with Public Library sector internationally.	Funding obtained and process commenced. Broad consultation and input	The scoping document that had been developed by Corinne in conjunction with the working party was agreed on as the way forward. <b>ACTION:</b> Jan will now develop the appropriate documentation to be sent to the Committee on Standards and talk to IFLA HQ staff about how to proceed with the EOI process.
	Undertake a review of <a href="#">IFLA/UNESCO Public Library Manifesto</a> 1994 for relevance	Review Manifesto	Jan	Report back to Standing Committee at mid-term (March 2018) and annual	Broad consultation and input Development of	25-year anniversary of Manifesto on 29 November 2018. Opportunity to develop a communication strategy. Jan has met with Stephen Wyber for preliminary discussions as

				(August 2018) meetings	a relevant and useable document.	to what form this may take. Further discussions will be held with the SC via email and Basecamp following the WLIC. All SC members are asked to consider possible ways of promoting this.
				Consult with Public Library sector.		
				Report to GB through PC		
	Deliver the annual Public Library of the Year Award in partnership with the sponsor (Systematic) and other IFLA Professional Groups.	Review process in partnership with Systematic  Establish partnership with IFLA Buildings and Equipment and MetLib sections.  Explore Award becoming and official IFLA Award  Expand reach for application  Determine format for 2018 awards	Jakob, Leikny, Jan, August 2017 ongoing	IFLA PLS website PLS blog and Facebook Page National library associations and other information providers - ongoing	Number of entries  Number of participants in related program	35 libraries from 19 countries applied for the awards.  The shortlisted libraries are: <ul style="list-style-type: none"> <li>• Austin Central Library (USA)</li> <li>• Villa-Lobos Park Library (Brasil)</li> <li>• KopGroep Biblioteken (Netherlands)</li> <li>• Deichman Biblio Toyen (Norway)</li> <li>• Tampines Regional Library (Singapore)</li> </ul> The <a href="#">Award</a> will be announced and presented on Tuesday 28 at Session 184, 9.30 am- 11.30 am In the Plenary Theatre.
<b>2. Advocate for equitable access to information and knowledge</b>	Monitor, record and share initiatives that support equitable	Continue to collect and share examples of best practice examples	SC members	IFLA PLS website PLS blog and Facebook Page National library	Number and geographical spread of stories	Use of social media/Blog Establishment of PLS e list <a href="#">PUBLIB ACTION</a> SC members are asked to join Publib and to promote it within

<b>for communities world-wide that supports the democratic process, shared understanding and community well-being</b>	access to information and knowledge	Participate in Literacy and Reading Key Initiative	Lo, Leikny, Jane, Margaret, Spaska, Susan	associations and other information providers - ongoing	Number of participants	their networks.  Draft of Toolkit included in Agenda documents. <b>ACTION: SC Members feedback to Jan by Friday 26 October 2018 in order that it can be collated</b>
<b>3. Build capacity for public libraries and public librarians internationally through an agile and engaged Section</b>	Ensure the delivery of strong and relevant conference programs	WLIC 2018 Joint session with Library Services to People with Special Needs	Lo, Pirkko, and Hitomi	IFLA PLS website PLS blog and Facebook Page National library associations and other information providers - ongoing	Number and geographical spread of participants	<i>What is Universal Design for Libraries? Library Services to People with Special Needs</i> Public Libraries and Library Services to Persons with Print Disabilities 26 August Session 094 <hr/> <i>Librarian Fashion: What does the way we dress say about us?</i> - New Professionals, Management of Library Associations and Public Libraries 27 August Session 142 <hr/> <i>What's Up with eLending?</i> eLending Working Party with Public Libraries 29 August Session 217
		WLIC 2018 Joint Session with e-lending working Group	Margaret			



WLIC 2018 Joint Session with Literacy and Reading	TBC				<i>Literacy in the workplace</i> 28 August Session 209
WLIC 2018 Public Library of the Year	Jakob, Leikny, Jan, Jane				<i>Public Library of the Year</i> 28 August Session 184
WLIC 2019 Satellite Meeting Rome, Italy 21-22 August 2019	Lo, Leikny, Jan	IFLA PLS website PLS blog and Facebook Page National library associations and other information providers - ongoing	Number and geographical spread of participants	Collaboration with Metlib, Academic and Research Libraries, Library Buildings and Equipment, and Public Libraries. Topic 'The evolving concept of "library" and its impact on building design	
WLIC 2019 Public Library of the Year	Jakob, Leikny, Jan, Jane				
WLIC 2019 Congress Program	TBC				Possible topics: <ul style="list-style-type: none"> <li>• Community engagement and co design of facilities</li> <li>• Libraries as a 3<sup>rd</sup> Place</li> <li>• Outreach</li> <li>• Non-traditional staff members</li> </ul>

Encourage public librarians to participate in IFLA conferences through the presentation of innovative papers or posters	Promote IFLA Conferences, Satellites and other professional development opportunities through local networks and social media Mentor PLS Section members and other colleagues and identify opportunities	All PLS Standing Committee members	IFLA PLS website PLS blog and Facebook Page National library associations and other information providers - ongoing	Number and geographical spread of participants	
Provide mid-term meetings which include a professional development opportunity for local and regional public library colleagues	2018 Mid-term meeting 19 – 23 March (TBC)	Jos		2018 Mid-term Satellite programme delivered	Program in Netherlands delivered. All participants once again expressed their appreciation to our Dutch colleagues for an outstanding program.
	2019 Tampere	Pirkko		Professional Development opportunity delivered	
				2019 Mid-term Satellite programme delivered	Pirkko informed the meeting will start on Monday 12 of March to the 16 of March. We start with a joint session with Libraries Serving Persons with print Disabilities Section. In Helsinki we will also get the possibility to visit the new Helsinki Public Library. After that
				Professional Development opportunity	

					delivered	we will take the train to Tampere and have our meeting and visit some libraries. Further details will be supplied.
	Participate in the promoting and sharing information using PLS Social media platforms, web and national networks	<a href="#">Guest Blogger</a>	All PLS Standing Committee Members	IFLA PLS website PLS blog and Facebook Page	Number of hits	<a href="#">Marketing Communication Plan</a> updated
		<a href="#">Facebook</a>	Information Co-ordinator	National library associations and other information providers - ongoing	Number of stories published.	
	Local networks	Information Co-ordinator	Website, Social media	Members of the public library community are engaged with IFLA PLS		
	Encourage active participation in the Section	Develop an e newsletter that can be distributed to Section members and beyond	Annie and Jane	Website, Social media	Members of the public library community are engaged with IFLA PLS	
		Establish mentor system for new SC members	Lo, Jakob	Email	Members of the SC feel confidence in working within IFLAs structure	
		Ensure that Corresponding members are recruited to represent those geographic areas/language groups not covered by the SC	Jan	Established networks	SC is has diverse representation.	The EOI process for new corresponding members had been very successful and the maximum five members had been appointed: Mark Freeman (UK),:Sarah Dudek (Germany); Fatemeh Pazooki (Iran), Shaddy Shadrach (India); Rusudan Asatiani (Georgia)
	Participate in IFLA's	Be involved in	All SC members	Website, PLS blog	PLS voice is	Members of the public library

Global Vision discussion	formal and informal discussions around the Global Vision process	and Facebook Page National library associations and other information providers	represented	community are engaged in the Global Vision process.  PLS Global Vision discussion undertaken and submitted.
To lead a project to work on Quality Assessment of Public Libraries Collections.	To set up the criteria on what and how to measure the quality of Public Libraries Collections, beyond that of loans and other output measurements, with considerations of cultural diversity and sensitives that need to be added in such a documentation. The project would also include a proposal on how and who will conduct such an assessment for a Public Library.	Jane, Margaret, Corinne, Pirkko		

