Agenda 1: Welcome, Introduction, and Apologies:

Welcome: Kendra Albright – Chair (USA), Joan Weeks – Information Coordinator (USA), Albina Krymskaya – Secretary (Russia), Saif Aljsbri (Oman – Member), Barbara Schultz-Jones (USA – Member), Howayda Kamel (Egypt– Member), Anna Maria Tammaro (Italy – Member), Jaya Raju (South Africa – Member), Lisa Hinchliffe (USA – Member), Jasenka Plesko (Croatia – Member), Hiroyuki Tsunoda (Japan – Member), Sohaimi Zakaria (Malaysia – Member)

Observers Present: Susanne List-Tretthahn (Austria)

Guests: Eva Semertzaki (IFLA Knowledge Management Section)

Apologies: Kathleen DeLong (Canada – Member), Susmita Chakraborty (India – Member), Dongrong Zhang (China – Member), Michael Gutiérrez (USA – Member), Ilmar Vaaro (Estonia – Member), Khalid Cherkaoui Addahabi (Morocco – Member), Hyun Sung Kim (Korea Republic – Member), Jennifer Brach-Mueller (Canada– Member), Thomas Chaimbault-Petitjean (France – Member)

Minutes of the first meeting were distributed and no issues were identified.

The meeting continued to follow the Agenda begun with SC-I and picked up on agenda items deferred to this second meeting.

Report from the Chair:

Kendra Albright reported about participating in Business Meeting – Division Leadership Forum: Division IV (August 25, 2019). IFLA wants more SCs to work together and across divisions.

Kendra asked if anyone of the SC members wanted to have a co-chair. Though there is no official position of a co-chair it is a good opportunity to learn more about IFLA and its sections, and it is a good start for further professional development. No one nominated himself/herself. SC members approved that there will be no co-chair.

She suggested meeting on Zoom periodically to discuss future WLIC 2020 and SET projects.

Agenda 13: Strategic Plan and Action Plan 2019-2020

Recently Kendra talked to Knowledge Management Section and Library Theory and Research Section and discussed with both of them Action Plans.

Action Plan 1: with Knowledge Management Section

Kendra presented the chair of the Knowledge Management (KM) Section Eva Semertzaki who reported about Action Plan 2019–2020 on global KM education to cooperate. The focus is to advance the profession through understanding best practices in knowledge management education. It includes two key initiatives: (1) Survey and develop report of findings on knowledge management education programs across the world; (2) Hold a satellite conference to present findings and hear from participants about their approaches, experiences, and feedback.

Kendra asked SC Members who would like to participate in the KM Project. She told that 4 people were willing to participate and encouraged others to join the project. She also reminded that this project was very important since there are KM programs in LIS schools, but still there are a lot of opinions about KM conception. Eva agreed and said that there are a lot of new approaches that are subject to study.

Action Plan 2: with Library Theory and Research Section – project on education in research methods

Kendra reminded about a project with Library Theory and Research Section. Key initiatives are (1) Produce, communicate and distribute key resources and materials that inspire the profession; (2) Provide targeted learning and professional development. The project is developed for two years (2019–2021). IFLA Satellite Conference in Rome on August 30-31, 2019 is a first stage for developing this project.

The *third project* of SET is the ongoing project with Library Theory and Research Section – the BSLISE Working Group. Jaya Raju presented a revised Action Plan for 2019–2020.

Kendra summed up that there are three projects for SET: (1) with Knowledge Management (KM) Section in 2019–2020; (2) with Library Theory and Research Section; 3) ongoing project BSLISE on the "Building Strong Library and Information Science Education" (BSLISE) with the Standing Committee on Library Theory and Research (LTR) (2018–2020). She reminded that each member of the SC should contribute to the work by participating in projects of the IFLA sections since it is a responsibility of the SC member. She asked to think and inform her or SET Secretary which project they would like to sign up for one of these action plans.

Saif was concerned those two projects (with KM Section and LTR Sections) may intersect and that the same people will work in both projects. Kendra answered that each project is specific. Though it uses the same research methods, both KM Section and LTR Sections will attract practitioners, thus there will be no similarities.

Jaya recommended SET SC members to choose one project only.

Anna Maria reported that at round tables of the BSLISE Session there was a request for a tool kit with materials for professional core competences. Kendra suggested discussing it during the BSLISE business meeting online in September 2019 and then she will inform SET members for a discussion.

Agenda 14: Report from the Convener, LIS Education in Developing Countries Special Interest Group

Ismail Abdullahi attended the meeting and reported that the current convener of LIS Education in Developing Countries SIG, Elham Sayyad-Abdi, asked to step down as convener. He reported SIG nominated Saif Aljsbri as the new convener. Ismail asked SET Members to support this candidacy. SET Members voted and elected Saif unanimously. Congratulations to Saif.

Agenda 15: Planning of IFLA/WLIC 2020

Kendra informed that she did not receive any proposals about either SET Open Session or SET Pre/Post Conference Sessions at IFLA WLIC 2020 yet.

Jaya told that she visited Business Meeting of the LTR Section as an observer and the LTR Section planned to have a 2-hour session.

Saif suggested requesting the IFLA for one more hour though previously prior IFLA WLIC 2019 he requested for extra hour to add to the SET Open Session but with no success.

Kendra told that we would ask for 2 hours for the SET Session only.

Joan Weeks suggested cooperating with another section. Saif informed that the IFLA Headquarters resolved sessions to last for 2 hours.

In terms of short of time Lisa Hinchliffe suggested during WLIC 2020, for instance, to make survey among IFLA WLIC participants how they teach research methods. Kendra agreed to propose the session for data collecting.

Thus SC members agreed the following:

- 2 hours for SET Open Session
- 1 hour for data collecting
- BSLISE Working group session.

Anna Maria Tammaro told that we could hold offsite sessions, for instance, in LIS school. Then we will solve the problem with the duration for presentations and discussions.

Kendra agreed to add it into a proposal.

Lisa gave advice to find out if we can organize SET Session offsite since last year it was rejected.

Agenda 16: Award Update (if any)

Kendra told that a couple of years ago the SET stopped announcing awards. We should think about revival at WLIC 2020. If we want to continue then we need to find funding.

Agenda 17: IFLA Membership Update

Results of the membership survey are being distributed. Joan reported that IFLA itself renews the list of SC members. Usually it happens in mid-September. Each SC member should check his titles and institution.

Agenda 18: SET Future Publications; SET Research Proposals

Joan suggested including the Annual Report of the BSLISE Working Group.

Agenda 19: Other Business, if any

Kendra reported that we should have more Corresponding Members. We can appoint up to 5.

Albina Krymskaya reported that she will send a proposal for SET Bulletin content by the end of September to be discussed.

Joan reported about communication tools:

- IFLA website, in particular "Roles of IFLA SC members";
- Basecamp;
- Zoom.

Joan requested for suggestions on renewing the SET site. Anna Maria told that it would be good to place out-of-date publications into IFLA library to be archived. She promised Joan to send her proposals by e-mail right afterwards.

Joan suggested renaming section "Publications" into "Resources". It was approved.

One of the observers shared her ideas about renewal of the SET site. In particular she told that SET site should provide a welcome kit for new members, and give general information about SET and projects. It should be encouraging news members and professionals to join its work.

Agenda 20: Close of the Meeting with Vote of Thanks