IFLA
Division III - Library Services
Classification and indexing Section

Standing Committee Meetings
79th IFLA General Conference and Council
Singapore

Minutes of meeting

SC1 - Saturday, 17 August 2013, 15.15-17.45 (Room 311)

SC2 - Wednesday, 20 August 2013, 9:45-11.15 (Room 309)

Present: Harriet Aagaard, Marie Balikova, Jo-Anne Bélair, Gordon Dunsire, John DeSantis, Angela Green, Lynne Howarth, Minyoung Hwang, Ulrike Junger, Chris Oliver, Rehab Ouf, George Prager, Sandy Roe, Tiiu Tarkpea, Ekaterina Zaytseva, Maja Žumer

Absent: Ana Stevanovic, Giuseppe Buizza, Elise Conradi, Mauro Guerrini, John Hostage, Yvonne Jahns, Sun Mi Kim, Sirje Nilbe, Edward O'Neill, Eunice Marie Silva Pinto, Jagtar Singh, Wen Song, Janis L. Young, Elena Zagorskaya

Observers: Manal Abdelhalim, Rachik Abderrahamane, Mary Arkorful, Magda Azzu, Julianne Beall, María Violeta Bertolini, Vincent Boulet, Massimo Gentili-Tedeschi, Su Nee Goh, Patrick Le Boeuf, Françoise Leresche, Chiu-Chu Liu, Birdie MacLennan, Tatiana Mashuliya, Dorothy McGarry, Tadahiko Oshiba, Eno Ottong, Michael Panzer, François-Xavier Pelegrin, Pat Riva, Aida Slavic, Hiroyuki Tsunoda, Beacher Wiggins

SC1

1. Welcome and introductions

    Jo-Anne welcomed everyone to the meeting, incoming and outgoing members and observers introduced themselves, and a sign-in sheet was passed around.

    1.1 Outgoing members are Jo-Anne Bélair, Giuseppe Buizza, Angela Green, Yvonne Jahns, Sirje Nilbe, Edward O'Neill, Eunice Marie Silva Pinto, and Jagtar Singh.

    1.2 New incoming members are Harriet Aagaard, Elise Conradi, Min Young Hwang, Ulrike Junger, Chris Oliver, Rehab Ouf, George Prager, Ana Stevanovic, Tiiu Tarkpea, and Ekaterina Zaytseva; those returning for a second four-year term are Lynne Howarth, Sandy Roe, and Maja Žumer.

2. Approval of the agenda.

    The agenda was approved.

3. Election and nomination

    3.1 Election process is available on the IFLA website (http://www.ifla.org/officers-corner/election-procedure) as are descriptions of the responsibilities of the officers (Chair and Secretary). We will also elect an Information Coordinator and Newsletter Editor.

    3.2 Chair. Maja Žumer was elected.

    3.3 Secretary. Sandy Roe was elected.

    3.4 Information coordinator (web page and maintenance/edits). John Hostage will be contacted to see whether he is willing to be serve another term. This item was tabled until SC2.

    3.5 Newsletter editor. Harriet Aagaard was elected.

4. Approval of the Minutes of the Helsinki Meetings, 2012

    The minutes were approved as amended by Yvonne and Jo-Anne.

5. Financial report

    5.1 Admin funds. We did not use any administrative funds this past year.

    5.2 Project funds. We did receive project funds. Gordon reported that a project to coordinate namespace activity between the various groups was approved and we received 7,000 euros to do this work. 2,500 had already been invoiced and the rest will be invoiced when the work is completed. IFLA's approval for these funds did not come through until after those meetings had taken place but Gordon was able to find other funding for the short term to bridge this gap.

6. Report from Division III & the Professional Committee

    Our division meeting will be tomorrow.

    It has been the tradition of our standing committee to put the chair and treasurer responsibilities in the same position. Would the committee like to retain this tradition, or would you prefer to identify a separate person to for the treasurer responsibilities? In response to a question about the treasurer responsibilities, Jo-Anne replied that all the monies and all the transactions are handled by IFLA Headquarters (HQ. Administrative funds are available in the amount of 300 euros per year, and were previously used to pay for the printing and mailing of the section newsletters. In recent years we have not been using this money. A separate treasurer position is not mentioned in the officers' documents. Sandy agreed to serve as

Secretary/Treasurer. [Although the Chair may also authorize reimbursements, the responsibility to "authorize reimbursements from, and track the status of, the Section's Admin and Project funds" is included under *Responsibilities of the Secretary*, http://www.ifla.org/officers-corner/officers-ics.]

Professional Units Key Initiatives Session – This meeting (Tuesday, Aug. 20, 10:45-12:45, room Nicoll 3) conflicts with the time of our second standing committee meeting, and the individual who attends is asked to bring a copy of the section's action plan, and also to report back to the section afterwards. Next year the session organizers said that they would do their best not to schedule it to conflict with the standing committee meetings. It is mandatory that someone attend, and if we don't have a representative there, we may miss being able to discuss our own key initiatives with IFLA Governing Board members. Jo-Anne suggested that one of the incoming SC members might attend (since they aren't officially members of the SC until the end of the Singapore World Congress). If the action plan has been discussed, Chris Oliver offered to attend on behalf of the SC and to report back via email. Chris will be a full member of the section after the end of the conference. Chris' offer to attend was accepted.

7. Section Development since the last meeting

   7.1 Working Groups

      7.1.1   Namespaces Technical Group (Gordon)

      The TG applied for funding through the usual process because the status quo that the TG is a working group of this section continues. Following the first SC meeting last year, this section had been encouraged to collaborate and be smarter. So the Namespaces group collaborated with the FRBR and ISBD Review Groups and each reduced their request for funding by the amount that it would take Gordon to attend the necessary meetings (which would be cheaper than the other way round). Shortly after the bid was submitted, Gordon was asked to prepare a strategic plan for the next 3 years for the Namespaces TG (in 3 weeks) for discussion at their December meeting. He submitted a strategic plan within the 3 week time frame provided and stated that there were known developments that would be needed over the next three years but was subsequently informed that they were deferring any funding. In January the decisions on project funding were announced as usual. The ISBD and FRBR Review Groups received their money but Namespaces did not. Gordon was told that the Governing Board (GB) needed additional information in advance of their March meeting (which he provided) and in early May Gordon was informed that the money had been approved and that they could go ahead. Despite all efforts to coordinate requests to the Professional Committee (PC), these seemed to have had no significant impact on the way that they went about their business. Then there was a technical glitch with the funding that kept it from being paid until late June – all of which delayed the work. Gordon has been advised to carry on with the status quo for the coming year. The Namespaces Group remains a project

group under the aegis of the C&I SC. What to do will be discussed at the next SC meeting, which has unfortunately been scheduled before the Namespaces Group has its meeting.

Two main pieces of work involve the development of the Open Metadata Registry (OMR) and to improve multilingual data quality management to insure that a translator is not confused or does not make errors with someone else's language. There is an impressive number of different languages in the namespaces (15-16 different languages). Sub-accounts will be set up for language which will confine them to that language.

A second piece is to set up training materials so that others can take over the work that Gordon now does with the namespaces. The funding delay means that the consultants have only been working on it for 6 weeks but Gordon is more than happy with their work. He has a couple of mock-ups. Projects have to report every six months. These reports are fully available on the website. He also sent relevant activity to SCATnews, the Classification & Indexing Section Newsletter, etc.

Via OMR to work with ADMS (Asset Description Metadata Schema) (describing entire vocabularies rather than entities within it). What's important about it is that ADMS has been adopted by the European Union.

Other significant work – mapping between standards, for example UNIMARC, did not receive funding this year (they ran out of money) and the UNIMARC group was able to find money going forward this year and there are various value vocabularies. There is a paper at the UNIMARC session which will explain that for anyone else who is interested.

7.1.3   WG meeting times during this conference (WG chair)

The Namespaces meeting will be held on Wed. at 7:30am in room 309. All observers are welcome. Encourage anyone who is interested in linked data to attend.

7.2 Report on other actions undertaken by the Section in 2012/2013 (membership, liaison)

Yvonne Jahns sent a message to report that no progress had been made to release a free online version of the *Guidelines for Subject Access in National Bibliographies*, and asked that someone please follow-up. This morning at the leadership meeting, they spoke of the new IFLA Library (http://library.ifla.org/). At present it only includes the 2013 session papers but IFLA wants this to become the repository for all things IFLA. Could the online version of the *Guidelines* be loaded into the repository? Gordon said that he had no concerns about publishing it openly, and that the ISBD group has been trying to get ISBD Consolidated published openly. There have been lengthy conversations and the outcome has been unsatisfactory. But the message seems to convey that all IFLA standards will be published in the repository. There is no guidance, or mechanism for putting things into the repository right now, for example should the back issues

of our section newsletters be added? Might our Information Coordinator monitor this situation? Jo-Anne offered to pass our question on to John Hostage.

A short discussion about concerns related to the new IFLA Library followed. These included:

* The people involved have not been informed that their papers were added to the repository.

* In the past you had hyperlinks between program, times, papers, sections – but from the repository page, there are no links.

* There appears to be keyword searching of full text that excludes the title and statements of responsibility.

Jo-Anne suggested that we take time to acquaint ourselves with the new IFLA library and to craft a statement which mentions both good things and the bad things. Maja stated that it is very important to do this as a group. But we could comment as a group and as individuals. Jo-Anne will add this as an agenda item to our second SC meeting.

Maja asked whether the copyright issues that we raised last year had been resolved, for example the publisher of *Guidelines for Subject Access in National Bibliographies* did not clear copyright with the contributors, our request for open online access to this title, etc. This was added to the same agenda item as the IFLA Library, Item 13.4, for discussion at our second standing committee meeting.

7.2.1 Publication of Tallinn conference proceedings: update and decision

Maja reported that we had a very successful satellite meeting last year. Sirje had received an offer of publication, but we wanted to publish the proceedings with IFLA and got a tentative yes. The editorial committee had everything ready around the beginning of the year. We got the form from Jo-Anne, submitted it, and on Aug. 2 we got a response that was very vague. "Issues with publisher" … decision was not to publish these proceedings. They mentioned that we might resubmit for publication in the green series, or perhaps simply make them available through the new IFLA repository. This was very confusing, and we need to clarify that there was no misunderstanding – possibly talk with the division chair. After we clarify this, we have two options: 1) to have the proceedings published in the red series without further delay, or 2) get the clearance from IFLA to go with another publisher and we have an offer.

Several questions arose, and the outcome of the discussion was that Maja will try to meet with Joanne Yeomans this week. (She was the intermediary in the communication we received.) Several noted that the longer the time before publication, the less relevant the materials. Lynne suggested that we choose whichever is the most expedient of our options.

7.2.2 FRBR Review Group (Pat Riva)

Pat's report of activities is posted on the FRBR Review Group section of the Cataloguing Section website, http://www.ifla.org/files/assets/cataloguing/frbrrg/activities_2012-13.pdf. The RG did get permission to post the English version of FRAD on the website (making it freely available). They had been asking and asking, and in March got a letter from Louis Takacs that permission had been obtained and instructed them as to the version that they were allowed to post. Pat thought that when they got the go-ahead, that other groups would all have gotten the go-ahead as well. She is only realizing now that others were still waiting. They had been asking about this for a long time.

Publications – a number of translations have been published (see her report).

The FRBR RG has been having meetings and working on the consolidation. The group sees this work as more directly compatible with namespaces than with a long discursive report. First they worked on a definition of the user tasks, then entities and definitions, and last August on relationships. Not much progress was made this winter (during the RDA implementation). Next they plan to continue with relationships and work on attributes. Two meetings will be held during IFLA, both are in room 309.

$FRBR_{oo}$ has been expanded to include the properties that come from FRAD and FRSAD – this is essentially ready. The consolidated version will be 2.0 but the name ($FRBR_{oo}$) won't change. It will soon be ready for its next stage -- the Open Metadata Registry.

They formalized their liaison with the ISSN Centre.

This is a big election year for the FRBR Review Group. Pat put out a call for nominations and got five excellent candidates. The Cataloguing SC agreed to expand the RG to 10 members, and so all nominations were accepted: Patrick Le Boeuf, Tanja Merčun, Anke Meyer, Chris Oliver, and Athena Salaba. Tomorrow the chair will be recommended to the Cataloguing SC for approval.

7.3   Section Newsletter

Yvonne sent a brief report to Jo-Anne who presented it. Yvonne published two newsletters (Dec 2012 and June 2013). It was not easy to get reports, as only a few members sent items. Yvonne thanked those who did send items. More of the committee members should send reports. We all can learn from each other's work; reports are a good opportunity to communicate activities that we don't have enough time to talk about during IFLA. Thanks to Sandy for proofreading the newsletters, and to John Hostage for posting the information. Yvonne has offered to assist the new newsletter editor.

Harriet asked that we all send a lot of information to future newsletters! Yvonne began our section's blog (http://blogs.ifla.org/ci/) right after the Helsinki meeting in 2012 but it is not easy to keep new content coming in. Thank you to Gordon for helping in the beginning. The software is easy to understand, but there is a need to delete incoming trash. Harriet has agreed to attend the training and maintain our blog following this meeting.

8. Section's action plan. Jo-Anne distributed the draft that was created last year in Helsinki by Lynne Howarth, Jo-Anne Bélair, and Sandy Roe. If we refer to the item concerning the key initiatives meeting, maybe we'll find out that we did it OK or that we need to start over, but at least we have something from which to begin. Let's go through some questions. Does the mission match what this section should be doing?

[George] Is genre/form relevant to this section? [Maja] Traditionally it has been part of the controlled vocabularies for technical reasons but it might be something to work on together with the Cataloguing Section. It is a recurring question. [Harriet] On the other hand, I think that most librarians who deal with subject access deal with genre/form. It is common that the same people are doing both subject analysis and assigning genre/form. [George] Certainly they have been combined by LC, and we are trying to tease the two apart. [Lynne] It is a really important area to explore. Might be inclusive under the fifth bullet of the mission ("*encourage, comment on and give advice about research in the subject approach to information and disseminate the results through open meetings and publications*"). [George] I would prefer to specifically mention it. [Jo-Anne] Where? [Lynne] It might be included with the third bullet -- the subject approach to access of information, or do we want to put genre/form specifically under its own bullet. Mission is a little more overarching. [Maja] This might be a suggestion for a working group. Let's leave the text general as it is but think of this rather as a working group to explore genre – to do some theoretical work, and then some recommend guidelines. I'm just improvising here. This might be too narrow for the mission. [George] Should it be added under the goals (rather than mission), since it hasn't been solidified as to how much the section should be dealing with it anyway? Outcome: this discussion was added to the agenda item on the establishment of new working groups and also under goal 2 (*Develop new and review existing standards and guidelines related to subject access*).

Action 2.[*x*]: Explore genre/form vocabularies; formulate guidelines. Investigate collaborating with the Cataloguing Section and perhaps the Bibliography Section as well.

Should we keep the goals in our action plan? Because this question might be answered during the upcoming key initiatives meeting, we left this question open for now.

What were previously called pillars have been removed, and actions have been added because IFLA changed their terminology.

[George] I find this unusual that there is a goal and then a second formulaic statement that doesn't flow naturally. Can it be taken off, and just have the actions under it? Suggestion : Remove the phrase "to improve access to information and "from goals 1 and 2. Agreed.

The goals begin with "To" but the actions don't – they say "explore". Can we remove the "To"? Anyone agree; disagree? OK, we will remove it.

What about the actions? The first one came from a proposal from Janis Young during last year's meeting: Open data registry of demonyms. Gordon? After Gordon found out that he had received funding, he asked for an initial starting methodology but he heard nothing further from Janis. Demonyms were specifically mentioned in the project. It is still open, it has just taken longer for her to respond. We agreed that this would be a useful contribution to the goals of the section. Should we bump it to 2013/2014? Agreed.

[George] Should the actions be listed from general to the more specific? [Jo-Anne] What would be your suggestion? 1.3 and 1.4 should be before the others, and then the others should follow. Agreed. Maybe the multilingual vocabulary should be put last.

Change "Pilot blog" to "evaluate the effectiveness of the blog launched in 2012/2013." (Lynne)

Harriet suggests "assess," "monitor," "develop further," "continue to develop and monitor" asking what is possible to do within the blog software? [Lynne] We leave it to your judgment, Harriet. Use "Continue to develop and assess the blog."

Is that all for actions in Goal 1? Do you have others that we should add under that goal? Hearing none, next goal: *Develop new and review existing standards and guidelines related to subject access.*

At this point, Jo-Anne, stated that this meeting is not the best forum for this work, and asked for a few volunteers to work on these and to bring suggestions (not just for 2.6) back for the second meeting: Harriet, George, Lynne, Angela and Maja agreed – not just for Goal 2 but for the rest of the document as well. Consider what other activities we might add. We welcome other suggestions. Everyone think about it. If we can add things, we will appreciate it. (Sandy was asked and agreed to send the notes from this discussion and the last version of the action plan to these four individuals to facilitate their work.)

9. Open Programme (Lynne)

Our open programme will take place on Monday from 4-6pm, "Subject access – infinite possibilities." Thanks to the committee members: John DeSantis, Eunice Marie Silva, Buizza Pino, and Wen Song. The committee was very collaboratively and came up with 4 papers from the US, Germany, Sri Lanka, and India. Eight papers were submitted, and four were accepted. All authors were asked by IFLA to use a template in order for their papers to go into IFLA's new repository. It was a bit confusing, and papers could not be posted to the website for translation until they were available according to the template. Wen did all the Chinese translations but no other translations were secured from the section. At our next section meeting, we should secure volunteer translators for next year. If you know of individuals

within your institution who could do any translations, please volunteer. We will be very satisfied with the programme when all is said and done but we do need to address the lack of translations.

10. The theme for Lyon in 2014 is: "Libraries, Citizens, Societies: Confluence for Knowledge." In advance of our next section meeting, think about a possible conference program where we could involve another section. That gives us more flexibility and a longer time slot. It has been a few years since we have done a joint programme. Since the theme is relating citizens, societies – perhaps social tagging which includes many threats for us? Libraries are far from interacting with users. This relates to cataloguing because some libraries start to make their catalogues open to user tagging. [Maja] This idea could also go with many types of libraries sections (public, academic, reference).

The meeting was concluded at 17:50.

SC2

11. Discussion/evaluation of Singapore conference

    11.1. Open Programme Evaluation

    [Lynne] We had 8 papers and adjudicated to the final 4 but please recruit from your part of the world as it would have been good to have had more from which to choose. A couple of the papers had very complex tables and formulas and thankfully these were simplified for the presentations.

    John DeSantis counted 141 people in attendance in our open session. The room was a formidable venue.

    Before we leave today, let's send around a sheet for volunteer translators; it would be great to have a list on which to draw.

    11.2 Overall organization.

    Overlapping schedules. This is Jo-Anne's 11th IFLA and the worst for scheduling. Emmanuelle had asked that Semantic Web SIG not overlap with either Classification & Indexing or Cataloguing, and we had also asked that we not overlap; and we overlapped with both. Our two standing committee meetings were so close together, early in the week that this was also a problem.

    [Gordon] There is a natural focus for many of us – cataloguing, classification, namespaces, semantic web, some aspects of IT; this needs to get embedded into someone's consciousness. Perhaps we should say to the IFLA Secretariat that we find it difficult if these meetings clash; perhaps a joint message should be sent from all these groups? The Standards Committee might be added to this clash-free list, too? All the officers could sign.

    Gordon asked Jo-Anne to initiate this, and she agreed.

    George asked whether the division level leaders look over the program for conflicts. Jo-Anne suggested that we ask our division chair to sign off as well. Maja added that this would be a good time to make the new Division III chair aware of this scheduling problem.

    11.3 Identify the Section's candidate paper from the open programme for publication in "IFLA Journal." Ulrike's paper was suggested based on the engagement of the audience and the questions and answer session. All agreed.

12. The meeting for IFLA matters is in half an hour, so we'll wait for Chris Oliver's comments via email. [These were submitted by Chris on Sept. 3, 2013, and have been inserted here.]

Report on Professional Units Key Initiatives Session

(Due to a time conflict with the 2nd meeting of the SC Classification and Indexing, Chris Oliver represented the SC at this session.)

Participants were seated at round tables according to division.

Ingrid Parent opened the session and spoke about the IFLA Key Initiatives (KI)

- fifth KI is no longer on the list because it is considered achieved

- focus of the session is on the other four KI and how they affect the work in the SCs; also how they affect the work we do back home at our institutions

- made a point of stressing the importance of standards development: standards development is key for IFLA; no other place for international standards development

- used e-lending as an example of a KI shaping the work of a SC, namely MLAS (Management of Library Associations Section)

Lynne Rudasill (Chair, Professional Committee) outlined the plan for the session: each division table would be visited by two teams of two asking specific questions relevant to the division.

Questions from the team of Patrice Landry (Chair, Standards Committee) and Lynne Rudasill focused on the revision of existing standards:

when last revised?

intention to revise?

when our SC meets, do we discuss whether to do revisions?

In the Standards Committee's [document listing IFLA standards](http://www.ifla.org/standards-committee/list-of-standards) (http://www.ifla.org/standards-committee/list-of-standards), the SC Classification and Indexing is listed as responsible for the following three documents :

2009. **Guidelines for Multilingual Thesauri**

Working Group on Guidelines for Multilingual Thesauri, IFLA Classification and Indexing Section. The Hague: IFLA Headquarters, 2009. 30 pages. (IFLA Professional Reports: 115) http://archive.ifla.org/VII/s29/pubs/Profrep115.pdf

1999. **Principles Underlying Subject Heading Languages (SHLs)**

Edited by Maria Inês Lopes, Julianne Beall, Working Group on Principles Underlying Subject Heading Languages. Approved by the Standing Committee of the IFLA Section on Classification and Indexing. München: Saur, 1999. x, 183 pages. (IFLA Series on Bibliographic Control: 21)

1993. **Guidelines for Subject Authority and Reference Entries**

> Working Group on "Guidelines for Subject Authority Files" of the Section on
> Classification and Indexing of the IFLA Division of Bibliographic Control.
> München: Saur, 1993. 62 pages. (IFLA Series on Bibliographic Control: 12)
>
> Also available in Latvian: http://archive.ifla.org/V/pr/Bibliographic-Control-vol12-lv.pdf

- Patrice only referred to the **Principles Underlying Subject Heading Languages**

- Patrice spoke about the tension between the need to provide standards in multiple languages versus the need to revise, which then impacts all the language versions

- as a new member, I was unaware of any plans to revise the SC's existing guidelines, but I did mention our two new working groups

- we spoke about the role of our standards where IFLA provides leadership not just for libraries, but also at a broader level, as with the FRBR family of models

- Patrice agreed that IFLA is known for creating useful tools and standards, and stressed the importance of measuring the impact of these tools and standards on library services

- the Standards Committee is very interested in hard data about the use and impact of each IFLA standard, guideline, etc.

Our table was then visited by Dan Dormer (Chair, Division V) and Ellen Broad (new member of Headquarters staff responsible for digital projects) who discussed IFLA's role in WIPO advocacy. They were interested in knowing if it was easy to understand why IFLA was working on a legal instrument. Their main question was:

> is copyright a big issue for your section?

- our main concern was ensuring open access to our publications; otherwise, dealing with copyright was not part of our core work

- Dan and Ellen wanted us to raise awareness within our sections of IFLA's involvement with WIPO and the development of an international treaty

Those who had posed the questions provided brief and general recaps of the discussions at various tables. There was another mention of support for standards and guidelines with a general statement that in the near future there would be some news about formalizing this support.

During the closing part of the session, there were numerous references to the *IFLA Trend Report* (http://trends.ifla.org/):

- increase awareness of the report, discuss during 2nd SC meeting

- individual members are aware but is there awareness at the SC level?

- the report is seen as a powerful framework for getting sections to work together

- spread the word about the report through national library associations

- importance of sections finding new ways to work together

Next year, the focus will be on tying projects to the key initiatives.

13. Unfinished business or updates from the first meeting

13.1 Report from the Namespaces TG

There is no report from the Namespaces TG since they have not yet met. Lynne will send us a report after they meet.

Action plan (carried over from the first meeting)

Goal 1, item 1.5, suggest we defer hosting our next satellite meeting from 2015 to 2016 because we don't have any SC members from Africa, the region of the 2015 venue, and so finding a location and planning would be difficult. According to the "Future Congresses" list (http://conference.ifla.org/future-congresses), the location of the 2016 congress will be somewhere in North American. If we do not defer, we will need to have the plan for the satellite meeting submitted by the end of the Singapore Congress or shortly thereafter. Agreed.

MulDiCat – Anders has been responsible for the past 18 months. Gordon: We put most of MulDiCat into the RDF registry. There are two further translations waiting to be added and maybe more; the namespaces chore this year is to update the multilingual capabilities of the registry. Once that is complete, MulDiCat translations can continue. MulDiCat is intended for use as a controlled vocabulary for standards, and could be used as an indexing language. Its primary goal was to make sure that documents produced by Classification & Indexing, Cataloguing, and Bibliography would use it as an aid to translations. [Maja] If it is based in our section, perhaps we should have someone other than Anders (who is now a member of Bibliography). [Dorothy] There has been representation from Cataloguing and Classification & Indexing. We might talk to Cataloguing as well as to Anders. [Gordon] Barbara Tillett drove the whole initiative. [Rehab] I would be happy to provide an Arabic translation of MulDiCat. We are the Arabic agency for controlled vocabularies. [Gordon] There is already an Arabic translation of MulDiCat. You will need to talk to Anders about how MulDiCat is managed and developed; the Arabic translation has been registered in RDF. But please do talk to Gordon about other Arabic translations needed for the namespaces.

13.2 Action plan, goal 2, establishment of working groups.

Demonyms: Those who are interested, please contact Janis Young. Gordon is already a de facto member of this working group. John DeSantis, George Prager (has worked with the American

Library Association's Subject Analysis Committee [SAC] which has discussed demonyms), Harriet could do the Norwegian and Swedish. Each who has a language would benefit from being a part of this project.

[Gordon] There seems to be a haziness about translations – who does them, how official they are, how they are updated, quality control is required as part of the registries. How it's done in IFLA is not transparent – only that they are done. This is something that IFLA should be paying more attention to; the committee on standards should be involved. This was drawn to the attention of the committee on standards.

Two other new proposals for working groups –

Genre/Form: [George] This is something that isn't being covered by any other IFLA committee and so this group should be involved, possibly in conjunction with other relevant sections. George would be willing to chair or co-chair: Lynne, Harriet, Ulrike, and Rehab all volunteered. It is the responsibility of the working group to establish their "terms of reference" and to begin to work. George will contact Janis and will contact other sections who might be interested.

[Maja] We need to start working on exploring the issues of subject access in a changing environment – technically, and so forth – so much is happening, and then produce an overview of developments; examples of good practice; and possibly some guidelines. IFLA as a body should take the initiative to bring together all kinds of experience and provide guidance. We can't stay just with the traditional practices (not questioning those) but we need to know what's going on around us. Take some time to establish the terms of reference, and think about how to go on with it. Think about what should be done, and then get on with it. [Harriet] Subject access in the changing environment is very relevant for all libraries, and definitely for the National Library of Sweden. Does the WG chair need to be a SC member? Not necessarily.

[Rehab] Subject access, a lot has been done until now and there is great potential. We think in terms of linked data and multilingual access and there are initiatives like VIAF – it is all interlinked; and we have a place to start but we need to keep linked data projects in mind and to think multilingual because that's global access to knowledge.

[Maja] It is good to have it rather broadly defined, and then the WG can narrow. [Maria Balikova] Maja would be the best chair for this WG. Maja agreed to try to Chair or to begin the process and then hand off bits. Sandy, Angela, Harriet, Miriam and Tiiu all raised their hands. Initial work will be via email and by Skype.

13.3 Lyon conference plans: Libraries, Citizens, Societies: Confluence for Knowledge

We have already had a proposal for social tagging as it connects libraries with citizens/users; [Harriet] While this is interesting not very many OPACs that allow tagging, and interest in this topic seems to be waning. Let's broaden the topic to include reuse of information from other

sources -- such as the example Ulrike presented with the German National Library working with a genre list that had been created by a group of publishers -- ways other organizations have used the work done by libraries. [Tiiu] Crowdsourcing to convert old card catalogues to electronic catalogues. [Gordon] Universal Bibliographic Control (UBC) needs to be refocused and revisited. Next year could there be a massive joint session that would look at UBC in the 21st century – Cataloguing, IT, Classification & Indexing? UBC continues to be elusive. Gordon believes that there will be a proposal going to the Cataloguing Section for a massive joint session. Mirna will propose this to Cataloguing, and Bibliography has showed some interest in this idea. Gordon doesn't think that there have ever been more than 2 groups collaborating on a session. It would fit quite well with the 2014 satellite meetings – one in Frankfurt and a linked data one in Paris. It would clearly require more organization – the first thing would be that the chairs would need to get together. [Maja] Would this allow us to have our own open programme as well? One possible title – "Libraries, Citizens, and Societies: Confluence of Subject Access Tools and Services." Confluence means going both ways – other organizations using our tools and us using those of others. [Maja] We need a program committee for this, and then see how other things develop. Chair of Programme committee? Lynne has done this for the last two years, and is willing to pass on the job. She has developed a whole set of guidelines for whomever might take it on next, and will be happy to assist. John DeSantis volunteered. Maja will be in contact with John DeSantis regarding the initiative of the combined sections. Others who volunteered to assist John DeSantis were Harriet, Angela, and George. John DeSantis will put a call out on the list in order to see if anyone not present might also be interested.

13.4 2015 conference plan – no discussion

13.5 Repository and copyright. When you get home, please do go to the IFLA repository, do searches, test it, and send comments so that it might be improved. The searching problems Gordon mentioned were confirmed. [Maja] Concerning copyright – there are no arrangements for copyright for publications coming out of working groups; things were simply given to IFLA. The PC has this on their agenda.

13.6 Tallinn satellite papers. IFLA HQ has recognized that the timely publication of the proceedings is imperative, and so has encouraged us to find another publisher for the proceedings. An offer has been received from CCQ, pending the author's agreement. Does the standing committee agree? [Harriet] Will the papers remain up on the site that Sirje prepared, for people who could not pay for CCQ? Yes. Then I think it is OK. [John DeSantis] thinks that the author's will agree. All approved.

13.7 Securing volunteers for translations! Both for Namespaces and for papers for the Open Programme to be translated. [Gordon] Namespaces is concerned about providing passwords for individuals who will be able to edit the language; to what extent are these translations trustworthy? [Angela] Should there be a translator coordinator? [Gordon] Personal opinion, would prefer "multilingual coordinator" not a position called a "translator" which implies

preference for English which makes him uncomfortable. We need someone looking after the multilingual aspects of all we do. All sections really need someone in this role, now, particularly with the Repository. The translations go into the Repository, and are they linked to the other language versions. Ulrike could speak to this (English, German, Chinese were all retrieved). Multilingual coordinator – Angela volunteered as long as she had a list of individuals from which to work. Wen Song supplied Chinese; Rehab = Arabic contact; Ulrike = German; Jo-Anne = French (even though she is retiring); Ekaterina = Russian; Spanish perhaps Eunice or someone else might be suggested.

14.1 Section's name

Maja & George: This came up in our strategic/action planning discussions. The name may not be quite right anymore. There seems to be a lack of understanding of what classification and indexing really is; and it might be too narrow (it only includes controlled vocabularies). This is not something that can be easily resolved but something that we all should think about, and perhaps discuss via email.

[Harriet]Have you had any answers about the Information Coordinator position, responsible for web updating? Yes, John Hostage has agreed to another term as our Information Coordinator; but Jo-Anne hasn't had an opportunity to talk with John Hostage about Harriet's proposal. Both Harriet and Jo-Anne will attend today's Information Coordinators meeting, and talk further.

14.2 Distribution of certificates. Many thanks to all outgoing members, and in particular to our outgoing chair, Jo-Anne Bélair. Jo-Anne told us that she knows that we will continue the work, and she will be looking on our work from afar.

14.3 Group picture.

Adjourned 11:12am

Respectfully submitted,

Sandy Roe

Secretary, Standing Committee

Classification & Indexing Section